



DOCUMENT CHECKLIST

Investment Accounts

- ☐ Brokerage accounts
- ☐ Retirement accounts: IRA, Roth IRA, 401(k), 403(b), SEP IRA, SIMPLE IRA
- ☐ 529 accounts
- ☐ HSA accounts

Bank Accounts

- ☐ Personal savings and checking
- ☐ CDs
- ☐ Other

Personal Property Values

- ☐ Homes
- ☐ Personal property
- ☐ Rental property
- ☐ Collectibles

Liability/Debt

- ☐ Mortgages/HELOCs
- ☐ Student loans
- ☐ Auto loans
- ☐ Other debts

Current Annual Contributions

- ☐ 401(k) / 403(b) \$ _____
- ☐ Traditional IRA \$ _____
- ☐ Roth IRA \$ _____
- ☐ Savings account \$ _____
- ☐ 529 plans \$ _____
- ☐ HSA plans \$ _____

Sources of Income & Annual Amounts

- ☐ Salaries
- ☐ Bonus income
- ☐ Pension plans
- ☐ Deferred compensation
- ☐ Trust funds
- ☐ Rental income
- ☐ Notes receivable and terms
- ☐ Business distributions

Social Security

- ☐ Recent statement

**If you are not receiving regular Social Security statements, please set up an account to access your most recent information by visiting: www.ssa.gov/myaccount*

Insurance Policies & Annuities

- ☐ Life
- ☐ Long-term care
- ☐ Umbrella
- ☐ Disability
- ☐ Annuities

Estate Planning

- ☐ Will(s)
- ☐ Trust document(s)
- ☐ Powers of Attorney (financial and medical)
- ☐ Advance healthcare directive

Tax

- ☐ Most recent tax return